

# the Cryer



## San Jose Unified Council of PTAs

Lynne Wach, Council President, 781-0607

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San Jose Unified School District

San Jose, California

## President's Message

### Welcome to a new school year!

I know that our kids are the ones in school, but as PTA volunteers, we live the Back to School and back to routine feelings just as much as they do! I am excited to be serving as the Council President and I know that the entire SJU Council Board is as ready as I am to help each of our units with their PTA needs. Our website ([www.sjucouncilpta.org](http://www.sjucouncilpta.org)) is updated with a short bio of each member, so I invite you to visit and "meet" them! They are an experienced group of long time PTA volunteers. Please contact us with any questions, or concerns you may have as the year gets started.



You can also meet us in person when you attend our first **Council General Board Meeting on Monday, September 22nd at 7pm**. We are being hosted by **Pioneer High School** in their media center. We will be sharing our ideas and goals for the year. We have also asked **SJUSD Director of Auxiliary Services, Rose Bedard** to be our first guest speaker. She will be sharing insight into this important department of the San Jose Unified School District, tonight focusing in on safety on and around

*continued on page 2*



## Council Meeting

Monday, September 22, 7 - 9 p.m.

Hosted by: Pioneer High School  
1290 Blossom Hill Rd

Guest Speaker: **Rose Bedard**  
**SJUSD Director, Auxiliary Services**

**"Safety In and Around School Campuses"**

## California State PTA

## Bay Area Leadership Training

Saturday, Sept 27

8:15 - 3:00

Allen at Steinbeck School



California State PTA  
President Pam Brady

will lead the general session -

**"What Every PTA Leader Should Know"**

Other sessions include training for PTA officers and leaders on:

- President
- Treasurer
- Parliamentarian
- Secretary
- Membership
- Fundraising
- Parent Involvement
- Advocacy/Legislation
- Health/Community Concerns

See pages 8 - 10 for registration form.

Go to [www.capta6.org](http://www.capta6.org) to register on-line by September 23

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**President's Message, continued...**



campus.

All schools have different/fun ideas they use to launch and hold their **membership drives**. We would love to hear from you at our first meeting if you have had success with a new idea this year!

**I will be sharing a fun idea with all of you that I had great success with while serving as PTA President at Los Alamitos Elementary. I hope you'll come and find out what it is... ;-)**

— Cheers! *Lynne Wach, Council President*

## Calendar and Reminders

### San Jose Unified Council of PTAs

#### September

- Monday 22 Council Meeting, Pioneer HS, 7 p.m.  
Exec.Board Meeting, 6:30 p.m.
- Tuesday 23 Superintendent's Brown Bag, Rm.  
337 Lenzen, 12:00 - 1:30 p.m.
- Saturday 27 **Unit and Council Officer & Chair Training**, 8:30 a.m.,  
Allen @ Steinbeck

#### October

- Wed. 1 Copy of **Approved Budget Due**  
to Council Treasurer
- 1 **Early Bird Membership due** —  
Remittance for 15 memberships to  
Council Treas.
- Friday 17 **Chairman's Club Membership due**  
— 50 memberships to Council
- Tuesday 28 Superintendent's Brown Bag  
855 Lenzen Ave, 12N - 1:30 P.M.

#### November

- Saturday 1 **Workers' Comp forms & Insurance Due**
- 1 **OMDR Due**
- Monday 3 **Council Meeting, Muir Middle School**
- 3 **First required membership remittance — 15 memberships due to Council Treasurer**

## Grow Your Membership! Grow Your Volunteer List!\*

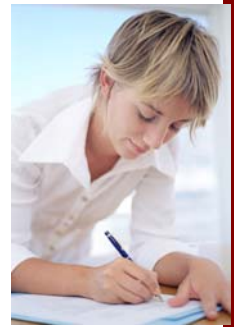
It's time for your Membership Drive and it's time for signing up volunteers for your committees, projects, and events.

Is your PTA/PTSA having a membership drive to challenge classes to work towards a prize?

We know it's hard to push all families to pay our donation fees to become members. **Instead of requiring only membership for a class to win a pizza party, why not ask parents to send in their membership money and/or fill out and send in their PTA/PTSA volunteer sign up sheets to qualify their student for the goal?**

Whether your parents choose to support your PTA/PTSA with their membership or support it with their volunteer time or both, — either will be supporting your organization, the students, and the school.

\* "Grow Your Membership" and "Grow Your Volunteer List" is a new column in *The Cryer*. If you have terrific ideas for increasing membership and/or volunteers, please send them to Chris Gray:



## Our Great Units!



Allen at Steinbeck PTA  
Almaden Elementary PTA  
Autism Project PTA  
Bachrodt Elementary PTA  
Carson PTA  
Anne Darling PTA  
Empire Gardens PTA  
Hammer/Galarza PTA  
Los Alamitos PTA  
Olinder PTA  
Reed PTA  
Simonds PTA  
Terrell PTA

Williams PTA  
Willow Glen Elem PTA  
Burnett PTSA  
Castillero PTSA  
Hoover PTSA  
Muir PTSA  
Willow Glen Mid. PTA  
Gunderson PTSA  
Lincoln PTSA  
Pioneer PTSA  
San Jose High PTSA

## Membership Due Dates

- Oct 1** Early Bird Award - Remittance of 15 memberships due to council
- Oct 17** Chairman's Club - Remittance for 50 memberships due to council
- Nov 3** First required remittance - 15 memberships due to council
- March 2** Final remittance - all remaining members due to council

Membership drives should continue throughout the year. Membership remittances need to be submitted on a regular and timely basis (monthly is suggested).

English/Spanish membership envelopes are available for .02 each. Contact **Sandee Ruiz**, [sruiz@iname.com](mailto:sruiz@iname.com), 265-8316.



Hello Unit Presidents and Boards!

We're looking forward to another year of Cryers full of good information, so much of which comes from YOU!

Sharing the good: **I'll be asking you for "Updates" for every Cryer issue to let everyone know one or two things your units are up to that you'd like everyone to know about.**

I'll also ask presidents to each send us a longer article once a year to give us the bigger picture at your school. Here are the due dates:



Issue	Articles Due	Cryer Email
October	October 17	October 27
January	December 19	January 5
March	February 27	March 9
May	May 5	May 13

Articles and inquiries should be sent to:

**Christine Gray**, Council Cryer Editor  
[grayaspens@hotmail.com](mailto:grayaspens@hotmail.com); 408-629-0989

## San Jose Unified Council of PTAs 2008-2009 Executive Committee

President	<b>Lynne Wach</b>	781-0607	flekwach@aol.com
1st VP, Membership	<b>Sandee Ruiz</b>	265-8316	sruiz@iname.com
2nd VP, Cryer and Directory	<b>Chris Gray</b>	629-0989	grayaspens@hotmail.com
3rd VP, Yahoo Group	<b>Irene Paquet</b>	580-1700	ipaquet@pacbell.net
4th VP, Parent Education	<b>Susan Gaydon</b>	323-9058	sgaydon@pacbell.net
5th VP, Convention	<b>Peggy Hertzberg</b>	972-5968	peghertz@earthlink.net
Secretary	<b>Brandy Varni</b>	268-6355	varbunin@sbcglobal.net
Treasurer	<b>Marie Boyle</b>	978-2846	mboyle@markpringle.com
Auditor	<b>Jill Grellman</b>	227-6657	jdgrellman@comcast.net
Historian	<b>Julie Herndon</b>	323-9990	onedoctorjulie@pacbell.net
Parliamentarian	<b>Andrea Wheeler</b>	297-2515	awheeler@demoworks.com
Web site	<b>Carol Pecora</b>	323-1531	carolpecora2000@yahoo.com
Annual Luncheon	Open		
Reflections	Open		
Legislation	Open		
Budget Advisory Committee Rep.	Open		
SJUSD Wellness Representative	Open		
SJUSD Board Liaison to Council	<b>Pam Foley</b>	371-8882	pam@effoley.com
SJTA Liaison to Council	<b>Janice Allen</b>	267-0411	SJTAPres@aol.com

If you would like information about an open office or chair position, please contact Lynne Wach.

## **EVERY PTA MUST FILE A TAX RETURN THIS YEAR! THERE ARE NO EXCEPTIONS!**

**MAKE SURE THE INFORMATION IN YOUR NEWSLETTERS AND ON YOUR WEB SITES IS ACCURATE**

**PTAs with Gross Receipts normally \$25,000 or less and PTAs with average gross receipts less than \$25,000 over the last three (3) years file a **990N****

(This is a major benefit if a PTA has been filing a 990 because sometime in the past it was required to file a 990, but in the last few years revenues have significantly changed.) The 990N return is filed on line at [www.IRS.gov/charities](http://www.irs.gov/charities) <<http://www.irs.gov/charities>> .



**PTAs with Gross Receipts over \$25,000 and less than \$100,000 and with assets less than \$250,000 file a **990EZ****

**PTAs with Gross Receipts over \$100,000 and/or with assets of more than \$250,000 file an **IRS 990****

Most unit and council PTAs will not need to file a California 190 or an IRS 990T, unless they are separately incorporated. However, if the PTA has *unrelated income in excess of \$1000*, these forms are required.

- Sale of advertising (not recommended) is unrelated business income. Sponsorship income is related income and not unrelated business income.
- There are exceptions to unrelated business income.

**Schedule B** must be completed if the PTA receives a donation of \$5,000 or more from a single donor.

**CONSULT YOUR TAX PROFESSIONAL!!!**

**THE CALIFORNIA STATE PTA STRONGLY RECOMMENDS THE PTA USE A TAX PROFESSIONAL WITH NONPROFIT EXPERIENCE TO FILE THE 990 OR 990EZ.**

**The due date for all of these forms is the 15th day of the fifth month after the fiscal year end.**

For example, a PTA with a fiscal year end of June 30 must file these forms by November 15th. *Extensions of time to file are available if properly requested using IRS Form 8868.*

*Please contact Council Treasurer Marie Boyle, 978-2846 or [mboyle@markpringle.com](mailto:mboyle@markpringle.com), if you have questions.*

## Unit Updates

### Allen at Steinbeck Elementary PTA

The Allen at Steinbeck K-8 School would like to wish everyone a warm welcome as the new school year begins.

**Our school welcomed 62 new sixth-grade students to our campus for the first time!** They are a wonderful addition to the kindergarten through fifth grade



students. The first three days of school were quite eventful with the **Welcome Back Brunch for the teachers and staff**, The **Welcome Back Coffee for the parents** on the first day of school and the **Kinder Welcome for kinder parents**. It was a great way to bridge the gap between home and school, and there already has been a positive response of families joining the PTA this year. This year our PTA meetings will have **babysitting and Spanish translation** to increase attendance at monthly association meetings. We look forward to seeing new faces at the meetings and having more people become involved! We will share updates with you next month!

— *Jeanette Wayman, VP, Communications*

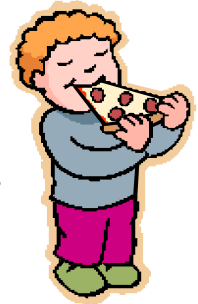
### Anne Darling PTA

We are planning to sell snacks (nachos, hot dogs, water and capri sun) during our **Back to School Night**, September 23. We are also considering having a car wash. Our big focus is trying to get more members.

— *Ana Frias, Treasurer*



### Empire Gardens Elementary PTA



Getting **memberships** isn't always easy. I gave teachers a challenge: the first class to get 100% membership gets a pizza party and the teacher gets a special prize. Hopefully this will work; I'll let you know!

— *Monique Martinez, President*

### Hammer/Galarza PTA



The Hammer & Galarza PTA started the year out with a shiver... that is with a **free ice cream scoop** for everyone that came to see who they got for teachers the day before school. We went through 20 gallons of ice cream! We also had a

**volunteer faire** and "**tea and tissues**" for our Kinder parents in an effort to enlist more volunteers. On September 5, we turned our field into a **movie theater** by blowing up a **HUGE** screen and showing *Madagascar* for free. We have had a fun couple weeks and hope to continue that with our **walk-a-thon** and our **parent education speakers** from the *Parents Place* about "Raising girls" and "Raising boys" in October and November.

— *Lori Stokes, President*

### SUPERINTENDENT'S BROWN BAG LUNCH

Tuesday

September 23, 12:00-1:30 P.M.

855 Lenzen Av., Rm. 337

*Be sure you send a representative to report back to your unit!*

**Unit Updates, continued**

**Reed Elementary PTA**

We are actively gearing up for the new school year. We have our first board meeting behind us and are looking to the future. Returning again this year is our **Pride Packet** which includes a Yearbook, PTA Membership and T-shirt for one low price. We are also getting ready for some fun and simple fundraisers. We have our first **Dinner Night Out** on Wednesday, September 10th and **Gift wrap** sales beginning September 18th. As I assume everyone is, we are trying to expand PTA membership and bring forth the plight of the organization.



— Ronda Wilson, President

**Simonds Elementary PTA**

The Simonds PTA is looking forward to another great year. Our brand-new Board with **6 first-time board members** is motivated to **increase our membership** this year, **bring in more new people in leading positions** and **keep on giving back to our school community with our classroom support and enrichment programs**. We've started the year with a very successful **Uniform Exchange** the day before school started and a well-attended **Welcome (Back) Coffee** on the first day of school. Next up will be our **Kindergarten Welcome Picnic**, our **Simonds Cougar Spirit Day**, our first general meeting during Back to School night and our **Reflections** program in October.



— Irene Paquet, President

**Willow Glen Elementary PTA**

Vacation is definitely over at Willow Glen Elementary. Even before school started, the PTA was working to start the year on a high note at our historic



neighborhood school. Our hope is that by kicking off a series of events with enthusiasm, we'll help get parents, staff and students involved and excited.

To help welcome our newest families, the PTA hosted a **"park day" for incoming kindergartners**. Held at a local park on a Saturday a couple weeks before school, we kept it simple; the goal was to get the kids playing and parents meeting each other (and PTA members). Continuing with the welcome theme, the PTA hosted a **BBQ exclusively for kindergarten families** at the school playground the evening before school started to encourage mixing and ease "first day" jitters.

Also prior to school, the PTA organized a **campus clean up day**. A *school tradition* the last Friday of vacation, parents (and kids) sacrifice the last moments of summer to help clean and plant, so our campus is ready for the new year. This past year, WGE rolled out a new **recycling program**, so this "green" day took on special meaning.



The second week of school, the PTA hosted its annual **Welcome Back Ice Cream Social** for all school families. Teachers good naturedly scooped sundaes for the kids while families, teachers and staff connected. Vendors from our **after-school enrichment programs** were also on hand for parents to learn more about their offerings. Our **school t-shirts**--designed last spring by an outgoing fifth-grader--sold like hotcakes at the event.

Soon we'll be gearing up for our first PTA meeting, then looking forward to marching in the Willow Glen community **Founder's Day parade** at the end of September.

Other highlights: This year's kindergarten class looks to be among the largest. WGE is also introducing a **new two-way bilingual immersion program**, beginning with two classes. And cosmetic changes (such as the field replacement) signal the **completion of school construction**.



— Marilyn Ritchie, VP Communications

## Unit Updates, continued

### Castillero Middle PTSA

Castillero's PTSA got off to a festive start with our **2nd annual Welcome Coffee for parents** on the first day of school. We are making a big effort to reach parents with our membership theme of "*Stay in the picture*" since we find so many parents think they are supposed to take a step back in middle school. We also made our plea at **6th grade orientation**, telling parents why now is not the time to back away and showing them specifically where they could volunteer their time to support our efforts in providing good, clean fun through PTA-sponsored events so that the teenagers are less likely to find their fun in ways that leave us parents breathing into a paper bag.

In addition to continuing to beat the membership drums, we are busy recruiting volunteers to process orders for the associated student body's **magazine drive** fundraiser, planning our first **Family Fun Night** fundraiser for PTA at our local Chevy's, and recruiting volunteers to work at the first **school dance**. We are also excited to be hosting a **Project Cornerstone training** for "*Taking Asset Building Personally*" for our parent population.

— *Shana Moore, President*



incoming Hoover students on August 21, 2008. We launched our PTSA **membership drive** that day as well.

On September 5th PTSA began our fundraising activity for the year, the annual Hoover Middle School **Jog-A-Thon**. Monies collected will be used for program needs and parent education needs for the students of Hoover.

We welcomed our new principal, **Suzanne Barbarasch** to Hoover this year and want to congratulate her on a very successful opening of the 2008-2009 school year. We are looking forward to a very successful year.

— *Linda Funk, President*

### Lincoln High PTSA

LHS PTSA would like to extend a huge thank you to **Michelle Hansen** for stepping in to make our **Back To School Breakfast** for our teachers so beautiful! She chaired the event, secured donations and encouraged other wonderful PTSA members to help her, and the breakfast was just wonderful. She is an example of our PTSA at its best! **We pride ourselves at Lincoln in making a difference to our teachers by showing our appreciation on a monthly basis and through our grant program**

— *Rhonda Rodriguez, President*



### Hoover Middle PTSA

News from Hoover Middle School! Hoover Middle School held a very successful **Bridges program** for all incoming sixth graders and new 7th and 8th graders the week before school opened for this year. Students learned their way around the campus, met many of the Hoover teachers, attended 30 minute classes and participated in a break and lunch schedule to get an overview of what a middle school day looks and feels like. Eighth grade Web Link students provided assistance on the final day of the Bridges program. PTSA Parent Volunteers and Web Link student leaders assisted with an **Orientation Day Meeting** for all new



### San Jose High PTSA

San Jose High Academy started the year off with a **Welcome Back Brunch** for the faculty! Our secretary, **Soraya**, welcomed the staff to our brunch and encouraged the staff to join PTSA. Our **Membership Drive** is on its way with presentations at the **Mandatory Sports Meeting** and **Back to School Night**. We are looking forward to a successful year!

— *Lynne Yamaichi, President*



# California State PTA Bay Area Leadership Training

Saturday, September 27, 8:15 a.m. – 3 p.m.  
Allen at Steinbeck K-8 School,  
820 Steinbeck Dr., San José, CA 95123  
Map & directions: <http://capta6.org/map>



## Course Names and Numbers

Course descriptions: <http://www.capta6.org/training/>

### Schedule

<b>8:15 - 9:00</b>	<b>Registration &amp; Continental Breakfast</b>
<b>9:00 - 10:00</b>	<b>First General Session — What Every PTA Leader Should Know</b>
<b>10:00 - 10:15</b>	<b>Break</b>
<b>10:15 - 11:15</b>	<b>Session 1 Courses</b>
<b>11:30 - 12:30</b>	<b>Session 2 Courses</b>
<b>12:30 - 1:15</b>	<b>Lunch &amp; Second General session — Running an Effective Meeting</b>
<b>1:15 - 2:45</b>	<b>Session 3 Courses</b>

*Walk-ins Welcome!*

*See page 9 for Registration Form*



## Citizens Bond Oversight Committee (CBOC)

*San Jose Unified School District*

The Board of Education is now seeking applications for individuals who would like to serve on the Citizens Bond Oversight Committee (CBOC) for Measure F and Measure C bond funds. At the end of the two-year term, members are able to apply for an additional two-year term if they wish.

The purpose of the CBOC is to inform the public concerning the expenditure of bond revenues. Currently the committee meets four to eight times per year on Monday nights.

For an application, please call **Diane Duenas** at 535-6053 or emailing to [diane\\_duenas@sjusd.org](mailto:diane_duenas@sjusd.org). Applications will continue to be accepted until all positions are filled.

# California State PTA Bay Area Leadership Training Registration

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Map & directions: <http://capta6.org/map>

**Lunch and Materials provided by Sixth District PTA for attendees from Units  
& Councils in Santa Clara County -- your Sixth District PTA dues at work!  
Course Names and Numbers – see below (next page).**

### Registration Instructions

- (1) Save this web page onto your own computer.
- (2) Fill out the form you have saved (**don't** fill it in online – it won't work!)
- (3) You can use this form to register a single person or a group.
- (4) It's not a problem if you send multiple forms from the same PTA Unit.
- (5) To register more people, just add more lines to the form.
- (6) E-Mail your info to [registration@capta6.org](mailto:registration@capta6.org) or Fax it to 650-327-1585 by **Tue. Sep. 23.**
- (7) On-site registrations, and registrations received after Tue. Sep. 23, will be accepted only if space is available.

Please indicate how many people will attend each course, so we can provide enough handouts for everyone. **Thanks!**

Unit Name: \_\_\_\_\_ Council: **San Jose Unified** District: **6**

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Attendee Name	E-Mail	--- Course Numbers ---		
		Session 1	Session 2	Session 3
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Number of Vegetarian Lunches ---- \_\_\_\_\_

# California State PTA

## Bay Area Leadership Training

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#### UNIT PRESIDENTS

	<u>Session 1</u>	<u>Session 2</u>	<u>Session 3</u>
101D Unit Presidents' Training	Double Session		
301 Unit President Roundtable			3

#### UNIT TREASURERS & other Financial Officers

102D Basic Money Matter\$, for new Trea\$urer\$	Double Session		
302 Fundraising / Advanced Money Matter\$			3

#### PARLIAMENTARIANS

103 Unit Parliamentarians – Bylaws	1		
203 Unit Parliamentarians – Procedures		2	
303 Council Parliamentarians			3

#### EN ESPAÑOL

106D PTA y tú	Sesión Doble		
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#### OTHER OFFICERS & CHAIRPERSONS

105D Membership	Double Session		
108D Health / Community Concerns	Double Session		
107 Secretary	1		
207 Advocacy / Legislation		2	
305 Parent Involvement in Diverse Populations			3

#### COUNCIL BOARD MEMBERS

104D Council Board Training	Double Session		
304 Council Board Roundtable			3

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